

CT ABRSM Plus

CT ABRSM holders
UK entry information 2011–2012

Who is the course for?

Teachers who already hold the CT ABRSM qualification have the opportunity to attend the CT ABRSM Plus course diploma study days in preparation for the Principles of Teaching diploma. This course includes one attempt at the DipABRSM exam.

To apply

You must:

- have successfully completed the Certificate of Teaching (CT ABRSM)
- be 21 years old or over
- have passed ABRSM Grade 8 Practical in the instrument taught or a permitted substitution
- have also passed ABRSM Grade 6 Theory (1992 syllabus) or a permitted substitution

Venue and dates 2011–2012

Regional centre and provisional dates for 2011–2012 (subject to demand)

Part-time	1st study day	2nd study day	3rd study day	4th study day
London (Central)	Thursday 27 October 2011	Sunday 27 November 2011	Sunday 22 April 2012	Sunday 27 May 2012
Manchester Royal Northern College of Music	Sunday 23 October 2011	Sunday 27 November 2011	Sunday 29 April 2012	Sunday 27 May 2012
Fast-track	1st study day	2nd study day	3rd study day	
Bournville Beeches Conference Centre	Monday 13 (4.30pm) – Tuesday 14 February 2012	Sunday 1 (4.30pm) – Monday 2 April 2012	Sunday 27 (4.30pm) – Monday 28 May 2012	

Centre information

It is not usually possible to accommodate a student who is the sole applicant at a regional centre. If this situation arises, applicants will be offered an alternative venue wherever possible. Students will be allocated to a group led by a diploma specialist. Groups may not therefore be specific to individual instruments.

The CT ABRSM Plus one year part-time course is non-residential and students are responsible for making their own arrangements for any overnight accommodation they may require.

The CT ABRSM Plus fast-track course is residential – study sessions take place from 4.30pm on the first day – and students are expected to stay at the centre for the diploma study session.

Course fees 2011

- £575 (part-time) or £795 (fast-track), payable by cheque or credit/debit card (Mastercard/Visa/Maestro/Delta).
- The course fee includes one attempt at the DipABRSM (Principles of Teaching) exam in the December 2012 session. Students who do not attempt the diploma exam are deemed to have forfeited their opportunity to take the exam and no refund will be given.
- If you are unable to be present for your diploma, you should notify ABRSM immediately, giving your reason for non-attendance. Provided your withdrawal is made necessary by an unavoidable event (such as illness or bereavement), a voucher may be issued, at ABRSM's discretion, entitling you to re-enter the diploma exam at the next session.
- Please make cheques payable to ABRSM.

Evidence of CT ABRSM status

You are asked to enclose evidence alongside your application to verify that you have successfully completed the CT ABRSM course (such as a copy of your certificate or accompanying document). You will not be permitted to join the course without this information.

Financial support from an employer or other sponsor

It may be possible for students to receive a contribution towards their course fees from their employer or another sponsor. If this is the case, a signed letter of support from the sponsor should be enclosed with the application. The letter should indicate the extent of the financial contribution and give full details of the sponsor. Failure to enclose a letter of support with your application may result in a student not being accepted on to the course.

Financial assistance

For information on financial assistance to support your learning, please visit www.direct.gov.uk/adultlearning or telephone 0800 100 900.

Education trust funds

There are trust funds that support continuing adult professional development. Reference may be made to the *Rhinegold Guide to Music Education* (Rhinegold Publishing Ltd) or the *Directory of Grant-Making Trusts* (Charities Aid Foundation).

Course fee payment options

Option one Payment in full by cheque*

Part-time	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£480	cheque	to be received by Friday 14 October 2011
Total fee	£575		

Fast-track	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£700	cheque	to be received by Monday 23 January 2012
Total fee	£795		

Option two Payment in full by credit/debit card*

For those students opting to pay by credit/debit card, a mandate form will be issued for completion on acknowledgement of their application.

Part-time	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£480	credit/debit card†	to be received by Friday 14 October 2011
Total fee	£575		

Fast-track	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£700	credit/debit card†	to be received by Monday 23 January 2012
Total fee	£795		

Option three Payment by instalments

Part-time	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£265	cheque	to be received by Friday 14 October 2011
	£265	cheque	to be received by Thursday 2 February 2012
Total fee	£625		

Fast-track	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£375	cheque	to be received by Monday 23 January 2012
	£375	cheque	to be received by Monday 2 April 2012
Total fee	£845		

Option four Payment including financial support from an employer or other sponsor*

A confirmation letter from the sponsor giving full details of any financial support must be enclosed with this application. The applicant must pay any amount not being met by external funding either by cheque or credit/debit card. Payment by instalments is not available to those students receiving financial support from a sponsor.

Part-time	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£480	credit/debit card† or cheque	External funding and applicant's balance of payment: to be received by Friday 14 October 2011
Total fee	£575		

Fast-track	<i>Fee</i>	<i>Method</i>	<i>Due date</i>
Registration fee	£95	cheque	upon application
Course fee	£700	credit/debit card† or cheque	External funding and applicant's balance of payment: to be received by Monday 23 January 2012
Total fee	£795		

* Any payments received after the due date will attract an additional administration charge of £100

† MasterCard/Visa/Maestro/Delta

Diploma exam (DipABRSM)

Once we receive your application we will send you an exam entry form for the Principles of Teaching diploma (DipABRSM). You must complete and return this entry form to us if you wish to take your DipABRSM exam.

Terms and conditions

Please note the following terms and conditions with respect to the payment of course fees.

- All course fees and other charges become due for payment as prescribed above once a student is formally accepted on the course.
- Failure to make payment, including administration charges, within 30 days of the due date may lead to disqualification from the course.
- Students who do not complete the course are still considered to be liable to pay the course fees in full.
- Reimbursement of course fees for students failing to complete the course is at the discretion of the Course Director.
- Payment of fees under Option 3 is a concession that ceases automatically in the event that any instalment remains unpaid for 30 days or more. Upon cessation of the instalment arrangement, any course fees unpaid at that date become due immediately.
- Students choosing to pay under Option 4, where third party support is being given for payment of course fees, are reminded that ABRSM considers the student to be liable to ensure that payments are made by the appropriate due dates. Failure to make payments within the prescribed deadlines could lead to administration charges and/or disqualification from the course.

Closing date

- The closing dates for CT ABRSM holder applications for the 2011–2012 course are

Part-time: Monday 19 September 2011

Fast-track: Monday 5 December 2011

Further information

For more information about any aspect of the CT ABRSM Plus course, please contact:

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