

# International appeal/feedback

## Practical graded music exams



**For exams outside the UK and Ireland only**

www.abrsm.org

This form can be used for either or both purposes:

● to make a formal appeal concerning practical exam results

● to give ABRSM informal feedback after a practical exam

Full information on the appeals procedure can be found on pages 35–36 of the International Edition of the Examination Information and Regulations booklet.

### 1 Applicant details please use BLOCK CAPITALS

Name	.....	Applicant No	.....
Address	.....	Year/session	.....
	.....		
	.....		
Country	.....		
Email	.....		
Telephone including country code	.....		

### 2 Candidate details

Appeal	Feed- back	Candidate name	Instrument	Grade	Appeal fee 50% of fee for grade
<input type="checkbox"/>	or <input type="checkbox"/>	.....	.....	.....	.....
<input type="checkbox"/>	or <input type="checkbox"/>	.....	.....	.....	.....
<input type="checkbox"/>	or <input type="checkbox"/>	.....	.....	.....	.....
					Total fee payable  .....

### 3 Grounds for appeal/informal feedback

Please give your grounds for appeal or your feedback on the next page, and sign and date it.

Where a formal practical appeal is being made, please ensure you have:

● read ABRSM's Appeals Procedure

● signed and dated the end of the form, and enclosed the following (tick each box):

- Photocopy of relevant mark form(s)
- Recording of the candidate(s) performing exam pieces and a selection of scales
- Letter of verification. An example can be found on the website at <http://www.abrsm.org/?page=exams/regs/international/2008/Regulations/complaintsAppeals.html>
- Completed payment form (see Section 4 on page 3)

Please send all of the above to: The Quality Assurance Manager  
at the address below

### 3 Grounds for appeal/informal feedback

Signed \_\_\_\_\_

Date \_\_\_\_\_

# International graded exam appeal Payment form



www.abrsm.org

## 4a Applicant details please use BLOCK CAPITALS

Name |.....|

Applicant No |.....|

Address |.....|

Year/session |.....|

|.....|

|.....|

Country |.....|

Email |.....|

Telephone  
including  
country code |.....|

## 4b Payment details

**Please charge the investigation fee to my credit card:**

**NB** Visa or Mastercard only; we cannot accept American Express

Card number |.....|

Expiry date |.....| mmyy

Signature of  
cardholder |.....|

Name of  
cardholder |.....|

BLOCK CAPITALS

Date |.....|

No charge will be made to your card until the appeal has been resolved.

If the appeal is unsubstantiated the investigation fee, or half the original exam fee, will be charged to the credit card provided.

Please note: the investigation fee will be charged in **British Pounds Sterling**, at that day's relevant exchange rate. If the appeal is substantiated, no charge will be made.