# Entry form

Diploma in instrumental/Vocal Teaching and Music Education

You will need to read the Supplementary Information insert before completing the entry form.
We may not be able to process incorrect or incomplete entry forms and those without the necessary enclosures.
The note numbers in the left margin refer you to specific sections of the Supplementary Information.

**Use this form for:**
- DipABRSM Principles of Instrumental/Vocal Teaching
- LRSM Instrumental/Vocal Teaching
- FRSM Music Education

## 1 Candidate information **all candidates**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidate/Applicant Number</td>
<td>[If known]</td>
</tr>
<tr>
<td>Title</td>
<td>For example Dr, Mr, Mrs, Mdme, Miss, Ms</td>
</tr>
<tr>
<td>Family name (surname)</td>
<td></td>
</tr>
<tr>
<td>Given name</td>
<td></td>
</tr>
<tr>
<td>Degrees/Diplomas</td>
<td></td>
</tr>
<tr>
<td>Address line 1</td>
<td></td>
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<tr>
<td>Address line 2</td>
<td></td>
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<tr>
<td>Address line 3</td>
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<tr>
<td>Address line 4</td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Home telephone</td>
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<tr>
<td>Work telephone</td>
<td></td>
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<tr>
<td>Mobile telephone</td>
<td></td>
</tr>
<tr>
<td>Fax</td>
<td></td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>Date of birth</td>
<td>[ddmmyy] For DipABRSM you must be 18 at the date of entry. For LRSM you must be 20 at the date of entry.</td>
</tr>
<tr>
<td>Male/Female</td>
<td>[M/F]</td>
</tr>
</tbody>
</table>

**Identification**
- [ ] Passport
- [ ] National Identity card
- [ ] Driving licence

Please enclose a photocopy of one identification document.
2 Exam information all candidates

notes 8 & 9

Tick one box only

<table>
<thead>
<tr>
<th>Instrument</th>
</tr>
</thead>
<tbody>
<tr>
<td>DipABRSM</td>
</tr>
<tr>
<td>LRSM</td>
</tr>
<tr>
<td>FRSM</td>
</tr>
</tbody>
</table>

2a Interpreter all candidates

note 10

I intend to bring an interpreter to my exam

Yes □ This person must be an independent person who is neither your teacher nor a relative

No □

2b Access (for candidates with specific needs) optional

note 11

You may tick more than one box

I need □ Braille Quick Study

□ Large notation Quick Study

□ Modified staff notation Quick Study – preferred layout must be specified (see note 12)

□ Large notation Quick Study from memory

□ Modified staff notation Quick Study from memory – preferred layout must be specified (see note 12)

□ Time allowance for hearing impairment please include a letter if you also intend to use a sign language interpreter

□ Time allowance for dyslexia/other learning difficulties

□ Time allowance for autistic spectrum disorders

□ Other – details attached

note 12

Documents □ I enclose an authenticating document confirming my requirements

3 Exam date preferences optional

note 13

Please look up the available months in the Dates and Fees leaflet for your country

Preferred month

4 Centre details all candidates

note 14

I would like to take my exam at a public centre

Public centre name

note 15

I cannot take my exam at a public centre and would like to take it at the private centre below

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private centre</td>
</tr>
</tbody>
</table>

| Address Line 1 |
| Address Line 2 |
| Address Line 3 |

Postcode

Centre phone number
### DipABRSM

**Prerequisites**
- I have ABRSM Grade 8 Practical [please attach photocopy of certificate or mark form]
- I have ABRSM Grade 6 Theory [1992 syllabus] [please attach photocopy of certificate or mark form]
- I am 18 years old or over [please attach photocopy of identification document]

**Requirement**
- I enclose my **Written Submission** and candidate declaration form (6a front & back)
- I am fulfilling the requirement through a **Listed Substitution** [please attach substantiating evidence]

### LRSM

**Prerequisites**
- I have DipABRSM (Principles of Instrumental/Vocal Teaching) [please attach photocopy of certificate]
- I have ABRSM Grade 8 Theory [1992 syllabus] [please attach photocopy of certificate or mark form]
- I am 20 years old or over [please attach photocopy of identification document]

**Requirements**
- I enclose my Case Study Portfolio & Video of Teaching Practice and candidate declaration form (6b front & back)
- I understand that I must enclose my **Written Submission** with my final payment only when I have received confirmation that I may proceed with the rest of the exam
- I intend to fulfill the requirement through a **Listed Substitution** [please attach substantiating evidence]

### FRSM

**Prerequisite**
- I have LRSM (Instrumental/Vocal Teaching) [please attach photocopy of certificate]

**Requirement**
- I enclose my **Written Submission**, letter from ABRSM confirming topic approval and candidate declaration form (6a front & back)
- I am fulfilling the requirement through a **Listed Substitution** [please attach substantiating evidence]
Candidate declaration form for Written Submissions sent with this form

**Please read and sign the declaration**

Send this declaration with your submission

---

**Family name** *(surname)*

**Given name**

**Date of submission**

**Dip ABRSM and FRSM**

**Written Submission**

---

**Declaration**

I confirm that I have read the regulations in the Diploma Syllabus and that:

- The enclosed Written Submission is genuinely my work and I am the sole author
- It has not previously been submitted to ABRSM or to any other institution or agency for another academic award
- The sources used and quoted are properly acknowledged and listed
- I have read the section on plagiarism below and understand that I will be penalised or disqualified if a charge of plagiarism is upheld

**Signature**

**Date**

---

**Plagiarism**

ABRSM defines plagiarism as an attempt to pass off as one’s own the work of others. Thus copying from a printed or unprinted source without acknowledging it, or constructing a précis of someone else’s writing without citing indebtedness to that writer, constitutes plagiarism.

In preparing the Written Submission candidates are encouraged and expected to read widely to demonstrate the breadth of their reading and, where appropriate, to quote the work of others. However, such quotations and references must be properly and fully attributed in accordance with the advice provided by ABRSM. Candidates who ignore this advice run the risk of being accused of plagiarism.

The Chief Examiner will refer any suspected cases of plagiarism to the Diploma Board. The Diploma Board may disqualify a candidate if the charge of plagiarism is upheld. Candidates will have a right of appeal and representation if such charges are made.
Family name (surname)

Given name

Date of submission ddmmyy

LRSM

[ ] Case Study Portfolio & Video of Teaching Practice
This section must gain a pass before you may proceed with the rest of the exam

[ ] I have gained written permission from parents/guardians to film any children featured on the Video

Please read and sign the declaration

Send this declaration with your Portfolio & Video, to arrive no later than three months before the published last date of entry
see Dates and Fees leaflet for your country

Declaration
I confirm that I have read the regulations in the Diploma Syllabus and that:

- The enclosed Case Study Portfolio and Video of Teaching Practice are genuinely my work and I am their sole author.
- They have not previously been submitted to ABRSM or to any other institution or agency for another academic award.
- The sources used and quoted are properly acknowledged and listed.
- I have read the section on plagiarism below and understand that I will be penalised or disqualified if a charge of plagiarism is upheld.

Signature

Date ddmmyy

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Please send the form, together with your payment, to your local Representative (see the Exam Information & Regulations, International Edition, or the Dates and Fees leaflet for your country).
Where there is no Representative, send the form and payment to:
ABRSM
24 Portland Place
London W1B 1LU
United Kingdom
Please mark the envelope ’International exams’.